



# Father McGivney Catholic High School

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## SHADOW DAY REQUEST FORM

Name of Student \_\_\_\_\_

Current Grade \_\_\_\_\_ Current School \_\_\_\_\_

Preferred Date for Shadowing (choose 3) \_\_\_\_\_

Name of Parent/Guardian \_\_\_\_\_

Email address \_\_\_\_\_

Best Contact Phone Number/Time \_\_\_\_\_

Students are allowed to shadow a Father McGivney Catholic High School (FMCHS) student during their 8<sup>th</sup> grade year, or current high school equivalent. The student wishing to shadow must have a good attendance record and be in good standing to graduate. In order to shadow, the following procedures need to be followed:

1. The student picks up a Shadow Day Request Form from their current school office or from Father McGivney Catholic High School.
2. After completing the Request Form, the student returns the form to Father McGivney by mail, email (scanned), or in person. The Request Form is then processed, and the student/parent is sent a confirmation email message. This message will contain a confirmed date and a Shadow Day Permission Form to be signed by student, parent, and current principal. The Shadow Day Permission Form should be brought to Father McGivney on the Shadow Day and will act as your student's emergency contact form for the day.
3. All FMCHS rules and dress code need to be followed on Shadow Day. The student will check in at the main office where he/she will be met by their guide for the day and issued a temporary laptop. Casual attire for the day (no jeans).
5. At the end of the day, students will check out at the main office where they will turn in the laptop and be met by a parent/guardian. The student will be given a signed note from FMCHS to present to his/her current school as proof of attendance.

**STUDENTS: Please remember to submit the Shadow Day Request Form in order to set up appointments with FMCHS.**